

## Kent Public Library

### Board of Trustees

#### Minutes of Meeting of July 18, 2017

The meeting was called to order at 7:00 PM by President Mike Mahoney with the Pledge of Allegiance to the Flag.

**Present:** Mike Mahoney, Board President, Carol Donick, Library Director, Michele Ment, Chris Marrone, Irene Rohde, Tom Maxson, Mike McDermott, Marty Collins, and Florence Ratti

**Minutes:** Motion was made by Irene Rohde to accept minutes of June 20<sup>th</sup>, 2017 meeting and seconded by Marty Collins. All in favor

**Treasurer's Report:** Motion was made by Tom Maxson to accept the treasurer's report and seconded by Mike Mahoney. All in favor.

**Library Director Report:** Carol reported that the signs for the "Bus to the Library" have been picked up and the press releases are in the local papers. **Item Discussion:** Carol advised that although the carpet tiles were installed in the rear hallway, the installers noticed that a few of the tiles did not match properly and brought this to our attention. They ordered in some additional tiles and they DO match and will replace the odd ones. **Item Discussion:** The new furniture that will be purchased for the converted Senior Net Room will be paid for in part by funds from the Friends Mural account which is earmarked to buy furniture and in part by the grant from Senator Sue Serino. **Item Discussion:** The new Library Cards were distributed to all age groups from new readers to Senior Citizens. **Item Discussion:** MHLS upcoming classes conflict with our local events – Kent Community Day & KPL Board Meeting – and it was suggested that we either try to have the dates changed or invite Rebecca down here. We also need a 414 update. Carol will see if Rebecca is available to attend our October Board meeting. We might also change the date of the September board meeting so that some board members can attend the "Financial and Fiduciary Responsibilities" workshop at Mid-Hudson on September 19<sup>th</sup>. **Item Discussion:** The very generous grant of \$9,500. from Senator Serino was discussed. Carol has a few items that we cut back on in our budget that we could now purchase because of this grant. E- Books, Adult paper books, enlarging the DVD section, and furniture for the Senior Net room. Discussion surrounding the grand opening of that room ensured. It was decided that Senator Serino and the Friends be invited here for that event and we invite the local papers for a photo op also. Motion was made to accept the director's report by Mike McDermott and seconded by Marty Collins. All in favor

#### **Report of Standing Committees:**

A. Budget: Otto advised that the budget committee had its first meeting to discuss the 2018 expenditures. They will have another meeting in September prior to the Board meeting and then will present it to the board for approval. After that we will make our formal funding request to the town.

B. Buildings and Grounds: Sink in the downstairs has a pump to move the water up and this pump failed causing a very foul smell to fill the area. Problem has been solved and the downstairs program room was ready for the evening program – Back to the Bronx.

C. Friends: No Report

D. Long-Range Plan of Service: There was a meeting of this committee on July 17<sup>th</sup>. Very preliminary – just a question asking session about where we want to go, etc. Carol was asked to get some input from other libraries in our area . A 414 vote will probably have to be part of this plan,.

E. Nominations: No Report

F. Personnel: No Report

G: Policy: Updated Law Enforcement Policy will be voted on under new business,

H: Public Relations: Carol is doing an excellent job of getting the library mentioned in the area publications.

**Old Business:** No Report

**New Business:**

A. Law Enforcement Policy – Very complex policy that needed updating. Motion was made to approve this policy by Mike Mahoney and seconded by Mike McDermott. All in favor

B. NY Special Legislative Grant sponsored by Senator Sue Serino for \$9,500. The board decided to earmark it as previously discussed .

A side discussion revolved around having construction workers, repairmen, etc., sign in at the front desk before proceeding to do any work in the building. A notice will be posted at the rear entrance so that all workmen will be aware that they MUST check in before beginning any job.

Next board meeting will be August 15, 2017 at 7:00 p.m.

Motion to adjourn made by Flo Ratti and seconded by Michele Ment. All in favor.

Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Florence Ratti,

Recording Secretary