

Kent Public Library

Board of Trustees

Minutes of Meeting of May 16, 2017

The meeting was called to order at 7:00 PM by President Mike Mahoney with the Pledge of Allegiance to the Flag.

Present: Mike Mahoney, Board President, Otto Romanino, Tom Maxson, Jessica McMath, Irene Rohde, Kate D'Angio, Jane Fowler (Friends Liaison), Carol Donick, Library Director Chris Marrone, Marty Collins and Florence Ratti

Minutes: Motion was made by Marty Collins to accept minutes of March 21, 2017 meeting and seconded by Irene Rohde. All in favor

Treasurer's Report: Motion was made by Tom Maxson to accept the treasurer's report and seconded by Marty Collins. All in favor.

Library Director Report: Mike Mahoney welcomed Carol back from her vacation. Carol proceeded with her report. There was additional discussion regarding "1000 books before Kindergarten". The Library is just rolling out the program and will plan some sort of press release in September with a child's picture, etc., for having read the most books over the summer. They will shoot for a 1000 book reader next year. **Item**

Discussion: The Summer Meals Program is a federal program. We had 10 to 20 children per session last year since it was our first year. We hope to have more this year especially if we have bus service to the library.

Item Discussion: The new Envisionware software will begin to be used around June 1st. It is for printing from our public computers. **Item Discussion:** Letter from Maureen Fleming requesting donation to the July 4th Fireworks Display. It was decided that a donation should not be made by the Library. Maureen should be told we do not donate to any causes but perhaps the Friends of Kent Library would be willing to do so. Jane Fowler said she would bring the issue to the Friends Board and was sure a donation would be forthcoming. The amount of the donation was discussed and the consensus was that \$100.00 would be a good amount. **Item**

Discussion: Although our NYS budget was not cut the Federal Budget cut all funding to libraries. This is a concern because New York State Library in Albany gets almost half of its funding from the Feds. Hopefully it too will be restored. We should, in the meantime, prepare to present Sue Serino with a Special Member Item request as we have in the past. Her office was very pleased with our use of last year's grant. **Item Discussion:**

Sagamore Sentinel article regarding our library was discussed. It was pointed out that this really is a lovely tribute to us since the community is basically a summer community and its use of our library is only part time.

Item Discussion: Fines were discussed. It was again brought up that Patterson does not charge fines. It was decided that we should continue to monitor the other libraries in the area to see if any others change their fine policy.

Motion to accept the Library Director's report was made by Irene Rohde and seconded by Mike Mahoney. All in Favor.

Report of Standing Committees:

A. Budget: Otto advised that the budget process for 2018 would begin in July and be ready for presentation in September.

B. Buildings and Grounds: Grounds are looking good

C. Friends: Jane Fowler reported that the volunteers logged 170 + hours this past month. Jane reminded everyone that the book sale actually starts at 11:00 am on Friday with the dealers getting in at 10:00 am and this year it will be for one hour only. They need many volunteers; cashiers for all the stations downstairs and also for the Book Nook. Monday and Tuesday before the sale are set-up days and Monday and Tuesday after the sale for break-down. Mike Mahoney commended the Friends for all the hard work they do for the Library.

D. Long-Range Plan of Service: Otto said we should begin to look at our plan for the next five years. The last time we had our patrons give us some input. Otto will get out the questionnaires we used and we will go from there to set up a new plan. We are on a 5-year plan so it is time to begin the process.

E. Nominations: No Report

F. Personnel: No Report

G: Policy: No Report.

H: Public Relations: No report

Old Business: No Report

New Business:

A. Approve the hiring of Linda Cuzzi as a page to replace Silpa Kilambi. Motion made by Otto Romanino and seconded by Marty Collins. All in favor.

B. Staff and Volunteer Appreciation Party – Jessica McMath reported that she has spoken with Sauro's in Patterson and is planning to use them to cater the party. Their menu was better and cheaper than the one used last year. Since we will not have any ceremonies for departing members, Jessica suggested that people come forward with amusing anecdotes relating to happenings in our or other libraries, any stories about Jean Ehnebuske, etc. Jessica will supply name tags so that everyone will be able to mingle more easily

Jessica also mentioned that she attended a great program, "Getting Organized", with her daughter and thought it was a very informative. Flo chimed in with "Aroma Therapy – Essential Oils" program she attended which was also excellent.

C. Transfer \$30,000.00 from the Accumulated Fund Balance to the Capital Account at the Putnam County savings Bank. Discussion as to why this was necessary explained by Otto Romanino. Motion was made by Irene Rohde to approve the transfer and seconded by Tom Maxson. All in favor.

One other item was brought up. Jessica McMath mentioned that the lamp post by the rear entrance does not light up the steps and is very hazardous when exiting in the dark. Kate D'Angio advised that her husband had just purchased a Solar LED Spotlight for their home that was very inexpensive and worked well. Otto Romanino said he would look into it.

Next Board meeting will be June 20, 2017 at 7:00 p.m.

Motion to adjourn made by Flo Ratti and seconded by Otto Romanino. All in favor.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Florence Ratti

Recording Secretary