

KENT PUBLIC LIBRARY MEETING

Board of Trustees

Tuesday, February 21, 2017

7:00 P.M.

In attendance: Marty Collins, Katie D'Angio, Mike Mahoney, Chris Marrone, Tom Maxson, Mike McDermott, Jessica McMath and Library Director Carol Donick.

The meeting was called to order at 7:00 P.M. by President Mike Mahoney who led in the Pledge of Allegiance.

3. Approval of Minutes

January 17, 2017 (Annual Meeting). Marty Collins made a motion to approve the minutes; seconded by Tom Maxson. All in favor.

January 17, 2017. Mike Mahoney made a motion to approve the minutes; seconded by Mike McDermott. All in favor.

4. Treasurer's Report

January 2017. Library Director Carol Donick stated that the budget is being very closely followed as we are only 1% below the adopted budget for the month of January. Rosemary, our bookkeeper at ABS, has rearranged the report to reflect the same order as the adopted budget. Carol will ask Rosemary to remove the Capital Fund Line item from the Report as there is already a Capital Fund budget. She will also ask that the "fund raising" line be removed as the Friends of Kent the Library are the active fund raising group for the Library.

Tom Maxson made a motion to accept the Treasurer's Report; seconded by Mike Mahoney. All in favor.

5. Report of the Library Director.

Library Director Carol Donick reported that the former Seniornet room has been cleared out and the renovations are due to begin the end of February. The Board had previously approved funding for carpeting for behind the circulation desk. She had samples of new carpeting colors and requested that Board members look at the samples and provide their input for the best match with the existing carpeting. She will also solicit input from the staff.

Carol further reported that she had submitted the New York State Annual Report for 2016 on February 16th of this year.

A patron, Jane Ryan, had agreed to participate in the Mid-Hudson Library's program "Real People, Real Dollars". This program identifies how much money patrons can save by using all the materials and services available at libraries. Carol had forwarded a picture to Mid Hudson and may also place the photo in the Library's newsletter.

During recent storms when there have been power outages, the public has been utilizing The Library's generator. Not only do they come to get warm but they also use the computers and charge their phones and I-pads. It has been a great public service.

One of the network switches is old and has begun to cause problems. Our technical consultant recommends we replace it at a cost of \$1,280 which would come from the Capital Account. Replacement for switches was approved in the 2017 Capital Improvement Plan.

Carol continued that Kent Library had been selected as the site for the local "State of the State" budget address by the Governor's office on January 28th. The meeting was well attended by Library Board members and the general public, despite a snowstorm.

Marty Collins, who also attended the budget meeting, noted that Chairman Bradley, who gave the presentation, commented on the number of questions proposed by the audience. The Chairman indicated that it is unusual for that much participation but he was pleased that the public was interested and concerned.

Carol reported that NYLA's Library Advocacy Day will be March 1st. She encouraged trustees and library supporters to go to Albany to lobby and advocate for libraries.

Carol stated that there have been requests by patrons to have the PART buses make the Sybil Crossing Loop for better access to the Library and Town Hall. When the Children's Librarian, Rebecca Newman, attended a Job Fair at Carmel High School, it was suggested that easier access by high school students would be a positive development. Senior citizens who do not drive would also benefit from this access. Chris Marrone will speak with Putnam County Transportation Manager, Vincent Tamagna, to determine if this could be done. The Library would publicize the route to let patrons and other riders know about the availability, if the County will agree to try it.

The Kent Winter Festival will be held on Saturday, February 25th. The Library will participate with a craft program and by sponsoring professional story tellers, the Storycrafters.

Carol concluded by stating the Library is sponsoring many upcoming programs including story hours, Basic Drawing classes, AARP tax help, Paws to Read and a Town Meeting with State Congresswoman Sandy Galef.

Jessica McMath made a motion to accept the Director's Report; seconded by Marty Collins. All in favor.

6. Report of Standing Committees.

A. Budget – No Report.

B. Buildings and Grounds – No Report.

C. Friends. Mike Mahoney thanked Corresponding Secretary Mike McDermott for his excellent letter to the Friends of the Kent Library thanking them for their efforts, dedication and excellent fund raising on behalf of the Library.

D. Long Range Plan of Service – No Report.

E. Nominations – No Report.

F. Personnel – No Report.

G. Policy – No Report.

H. Public Relations – No Report.

7. Old Business.

Marty Collins will represent the Library at the Carmel Rotary's Basketball Shoot Out. Marty suggested that all the Trustees reach out via e-mail to all their friends and encourage them to sponsor the Library.

8. New Business.

- A. Marty Collins made a motion to take up to \$1,280 from the Capital Fund to replace a network switch; seconded by Tom Maxson. All in favor
- B. Mike McDermott made a motion to accept the Audit Report for 2015; seconded by Marty Collins. All in favor.
- C. Tom Maxson made a motion to accept the New York State Annual Report for 2016; seconded by Jessica McMath. All in favor.

9. Announcement of Next Board Meeting, Tuesday, March 21, 2017.

There being no further business, at 7:30 P.M. Marty Collins made a motion to adjourn; second by Mike McDermott. All in favor.

Respectfully submitted,
Chris Marrone