

Kent Public Library

Board of Trustees

Minutes of Meeting of June 19, 2018

The meeting was called to order at 7:00 PM by President Mike Mahoney with the Pledge of Allegiance to the Flag.

Present: Mike Mahoney, Board President, Carol Donick, Library Director, Irene Rohde, Michele Ment, Jessica McMath, Otto Romanino Tom Maxson, Katie D'Angio, Jane Fowler, Friends Liaison and Florence Ratti. President Mike Mahoney introduced an observer to our meeting, Clark Darling, President of the Kent Historical Society.

Minutes: An amendment was made to the May minutes. Motion was made by Irene Rohde to accept minutes of May 23rd as amended and was seconded by Tom Maxson. All in favor

Treasurer's Report: Otto advised that we are 2% under budget and last year at this time we were 4% under budget. This is normal and will even out as the year progresses. One question was answered satisfactorily. Motion made by Tom Maxson and seconded by Mike Mahoney to approve the May report. All in favor.

Check Register Report: This report was reviewed by all members. There were a number of questions. All were explained. Motion was made by Irene Rohde and seconded by Jessica McMath to approve the report. All in favor.

Library Director Report: Carol advised that Mid-Hudson Library system will be holding classes in the fall that might be of interest to board members. **Item Discussion.** Carol had samples of new register receipts that are printed for patrons when items are checked out from the library. They show how much the patron saved by borrowing a book from the library rather than buying them in a store. **Item Discussion:** Carol has hired a new Youth Services Librarian who is coming from the West Coast. She hopes to have him at our next board meeting to introduce him to everyone. The search goes on to find various part time clerks. There will be a party to say farewell to departing employees. Board members are welcome. **Item Discussion:** Carol has received a Freedom of Information request and has been advised to honor it and is complying. **Item Discussion:** Carol advised that our trustee, Michele Ment is up for re-election to the Mid-Hudson Library Systems Board of Trustees and has accepted being placed in the running to continue in that position for the next 5-year term because she is in the middle of the project to hire a new Executive Director. All members expressed their gratitude to her for taking on this task for another five years. We can support her nomination by contacting the President of the Putnam County Library Association to ask that Michele again be considered for this position. **Item Discussion:** Big Truck Day was a huge success. We had trucks from two fire stations, Police Department, Sanitation, Highway Dept. and even a tank! A motion was made to accept the Library Director's May report by Irene Rohde and seconded by Otto Romanino.

Report of Standing Committees:

- A. Budget: The Budget Committee will hold its first meeting on July 30th at 5:00 pm.
- B. Buildings & Grounds: Repairs to the concrete steps and walkways has gone out for bid. This will be done by the Kent Town Board.

- C. Friends: Jane reported that the Memorial Day weekend book Sale went extremely well. They think this increase in dealers to our sale was in part due to the fact that Patterson did not have a sale this year prior to our sale. The exact figure was not in yet but it was estimated that the sale brought in \$3400. (Our visiting observer asked a question of the board. Mr. Darling was interested to know if we felt there was a decline in the reading of paper books and are eBooks going up. Carol advised that there was a slight decline in paper books and an increase in eBooks and audio books.) Jane advised that they have begun their yearly membership drive and it is also doing well. The Friends will have their annual meeting on June 26th and Carol will bring her usual "Wish List" for funds to that meeting.
- D. Long-Range Plan of Service: The committee had their meeting to finalize the plan and it was submitted to the full board. All board members were in agreement that it was a job well done. Motion was made by Tom Maxson and seconded by Katie D'Angio to adopt the Long Range Plan. All in favor. (Mr. Darling commented that although he has tried, he is unable to get Carmel Central School children to visit the historic school house. Mahopac schools do and are given a history lesson about Putnam County. He said local history is not taught in school and it is a shame. He had a booklet made up but it was very expensive for the Society because they have no funding. Carol offered to let him have display space at the library. A few other suggestions were made by the board members.)
- E. Nominations: Still one vacancy.
- F. Personnel: No report.
- G. Policy: No report
- H. Public Relations – Same excellent job being done.

Old Business: The bench donated by Warren Davis has been ordered.

New Business:

- A. Confirm hiring Eric Mahollitz as Head of Youth Services: Motion was made by Otto Romanino to approve this hire and seconded by Irene Rohde. All in favor.
- B. Confirm the hiring of Danielle Argentieri as a temporary (3 months or less) part time clerk to fill in while an employee is out on disability leave. Motion made to approve this hire by Michele Ment and seconded by Mike Mahoney. All in favor.
- C. Increase our spending for eBooks by \$2,000., with funds to come from the NY State and sponsored by Senator Sue Serino. Motion was made to accept this additional expenditure by Otto Romanino and seconded by Tom Maxson. All in favor.

It was decided that copies of the long range plan will be distributed to the Kent Town Board, Putnam County Executive May Ellen Odell and MHL.

Executive Session was called at 8:15 pm to discuss a letter of agreement for services.

Executive Session was closed at 8:20 pm

The next meeting of the board will be on July 17, 2018.

Motion to adjourn was made by Flo Ratti and seconded by Otto Romanino. All in favor

Meeting adjourned at 8:30 pm

Respectfully Submitted,

Florence Ratti