

KENT PUBLIC LIBRARY

Board of Trustees

Minutes of Meeting of February 19, 2019

The meeting was called to order at 7:00 PM by Michele Ment

Present: Michele Ment, Carol Donick, Library Director, Marty Collins, Katie D'Angio, Thomas Maxson, Mike McDermott, Jessica McMath, Beth Herr, Richard Harrison (Friends President), and Irene Rhode

Minutes: (a) Motion was made by Irene to accept the minutes of the January 15, 2019 Annual Meeting. This was seconded by Tom and approved by all; and (b) a Motion was made by Mike McDermott to approve the minutes from the regular Board Meeting held January 15, 2019. The motion was seconded by Marty, with all in favor.

Treasurer's Report: Carol reported Otto's remarks that the Library is on budget. A motion was made by Katie to accept the fiscal year 2017 audited financial report. This motion was seconded by Mike McDermott and all were in favor.

Check Register/Invoice Presentment: The check register was provided to the Board as well as the credit card statement for January. A motion to approve these reports was made by Tom, seconded by Jessica, and approved by all.

Report of the Library Director: Members of the Mid-Hudson Library System ("MHLS") board have expressed interest in attending the board of directors' meetings at various libraries within MHLS and are seeking potential invitation dates to attend a KPL board meeting (no decision date yet reached). **Item Discussion:** There are candidates under discussion for the part-time clerk position that is open. A decision to hire will likely be made by the next Board Meeting. **Item Discussion:** The new telephone system will be installed in early March. This is a joint project with the Town of Kent and the Kent police. **Item Discussion:** January circulation is up slightly from January 2018. DVD's and books on CD were down, but both children's and adult books, downloadable audiobooks, online magazines and online movies were up. **Item Discussion:** Annual report was submitted to the state by its due date of February 15. In 2018, KPL added 2,282 books and 527 DVDs, books on CD, etc to the collection. **Item Discussion:** Eric will be attending the NYLA youth services spring conference taking place in Westchester. **Item Discussion:** One of the high school students who volunteers at the Book Nook is seeking to use library premises for either karaoke or a scavenger hunt to fund raise for the "Drug Crisis in Our Backyard" organization. KPL policy does not allow admission to be charged, but a fund-raising effort could work. Eric is willing to work with the students. This was viewed as a positive way to raise funds for a worthy cause, and involve local teens with the library. **Item Discussion:** Another naming opportunity in the magazine area will be presented to Mr. Davis, as he continues to express his interest in donating to the library. The Friends of the Library are seeking additional grants from PCSB Bank for more shelving in the children's area and laptops and a charging station for technology programs. **Item Discussion:** The Winter Festival brought 551 people into the Kent Library on February 2nd. The Town Meeting with Sandy Galef went well that day. Ms. Galef is optimistic that the legislature will replace the money cut from libraries in Governor Cuomo's budget. Advocacy Day in Albany is February 27th.

A motion to approve this report was made by Marty, seconded by Mike McDermott, and all were in favor

Report of Standing Committees:

- A. Budget. While KPL continues to be on budget for 2019, there continues to be concern regarding future financial operations.
- B. Buildings and Grounds. No report
- C. Friends committees: Rich Harrison noted that the 2nd Saturday of every month the Book Nook is open and popularity is growing, earning a few hundred dollars every time. Jessica and her daughter are graciously agreeing to be part of the basketball shootout. Rich presented special tee-shirts as a thank you. Jane will return in March.
- D. Long-Range Plan of Service. No new items for discussion.
- E. Nominations. No new items for discussion.
- F. Personnel. There is the part time clerk position that should be filled by next board meeting.
- G. Policy. Nothing reported.
- H. Public Relations. Good job continues to be done to positively highlight what is new at the Library to the community.

Old Business

- A. Sustainable Funding Committee was selected, including Marty, Katie, Jessica, Tom, Carol, Otto and Mike Mahoney
- B. A motion was made by Mike McDermott to select Scenario 3 for future plans. This motion was seconded by Beth and confirmed by all.

New Business:

- A. A motion was made by Irene to accept the 2017 audit and approve the invoice from Nugent & Haeussler in the amount of \$7,650.00 which has been accrued from the 2018 budget. The motion was seconded by Katie and approved by all.
- B. A motion was made by Jessica to accept the 2018 Annual Report to the state submitted by Carol. This was seconded by Irene and favored by all.
- C. Board to Board Outreach visits from the representatives of the Mid-Hudson board was tabled for later date to get everyone's calendars aligned.

The next meeting will be held **March 19, 2019.**

At 8:12 PM, a motion was made by Katie to close the meeting, seconded by Mike McDermott and favored by all.