

KENT PUBLIC LIBRARY

Board of Trustees

Minutes of Meeting of June 18, 2019

The meeting was called to order at 7:00 PM by Michael Mahoney with the Pledge of Allegiance to the flag.

Present: Michael Mahoney, Board President, Carol Donick, Library Director, Irene Rhode, Marty Collins, Katie D'Angio, Thomas Maxson, Mike McDermott, Jessica McMath, Jane Fowler (Friends liaison), Otto Romanino; and Flo Ratti.

Mid-Hudson Library System Trustees Visit: Priscilla Goldfarb and Bob Culp, Mid-Hudson Library System Trustees came to observe and participate in the meeting of the KPL Board. Quite a bit of discussion was centered on the recent approval of a public vote for the Desmond-Fish Library in Garrison which provided major increase in their funding. Their election advice included:

- ensure voter participation on the day of the vote; make phone calls and people get out to vote;
- identify people who are likely supporters of the Library and enlist their support throughout;
- information sessions to the public are good to have, but noted that they weren't generally well attended;
- many calls made within the month preceding the vote, especially for early voting;
- organize the voter registration list for calls;
- mailings were sent, bulk and some targeted mailings; and
- all forms of social media were used.

Priscilla noted that 10/25/2019 the Mid-Hudson Library System will have their annual meeting at the Franklin Roosevelt Library in Hyde Park, including a speaker, Miguel Figueroa on the future of libraries.

Minutes: A motion was made by Irene to accept the minutes of the May 21, 2019 meeting. This was seconded by Jessica and approved by all.

Treasurer's Report: Otto reported that actual spending is 3% below budget, but there are still significant payments to be made. A motion was made by Tom Maxson to accept the report. This motion was seconded by Mike McDermott and all were in favor.

Check Register/Invoice Presentment: The check register was provided to the Board as well as the credit card statement for May. A motion to approve these reports was made by Otto, seconded by Marty, and approved by all.

Report of the Library Director: The Board is being asked to confirm Annamarie Evans, who will be a replacement, part-time clerk. Carol noted that May's circulation is up 18% above May, 2018. Some of this increase is due to the automatic renewal feature that was implemented by the Mid-Hudson Library System. While it has gotten favorable response from patrons, it is notable that overdue fines are likely to decline. Kent Community Day will be held on September 7th (rain date Sept 8) at Ryan Park. Carol noted that the Library will have a table as usual and bring children's books to give away. Carol asked if anyone had any ideas on how to make the table special. Mid-Hudson Library System will again be offering a variety of trustee education workshops at different levels in September and October. All are encouraged to take training. The Library summer reading program will start June 22nd and there will be a bike parade on June 29th in conjunction with the Town fireworks. The Friends of KPL will be holding their annual business meeting on June 27 at 11AM. Carol will be bringing a "wish List" to them to ask for funding.

She plans to ask them to continue supporting the Museum Passes and Battle of the books and to ask them for money for general advocacy to promote the library.

A motion to approve this report was made by Jessica, seconded by Marty, and all were in favor

Report of Standing Committees:

A. Budget. Otto is looking to set up the first budget committee meeting and will follow up with schedule requests.

B. Buildings and Grounds. Fixing steps and new mulch put in

C. Friends committees: Jane noted that annual business meeting will be June 27th at 11AM. She asked the Board to help enlist Kent business owners as friends of the KPL. Have raised \$2,113 to date. Friends gave \$100 for fireworks and raised \$720 from the Carmel Rotary.

D. Long-Range Plan of Service. No new items for discussion.

E. Nominations. A new position is open.

F. Personnel. As noted in the Library Director's Report

G. Policy. Nothing reported.

H. Public Relations. Good job continues to be done to positively highlight what is new at the Library to the community.

Old Business

Otto Romanino moved, and Michael Mahoney seconded the motion below:

WHEREAS, there has been presented to the Board of Trustees of the Kent Public Library a petition signed by qualified voters of the Town of Kent in a number exceeding ten (10%) per centum of the total number of votes cast for Governor in the Town of Kent at the last gubernatorial election, asking that the following question be placed upon the ballot and voted on at the next general election for the Town of Kent:

SHALL THE ANNUAL CONTRIBUTION OF THE TOWN OF KENT FOR THE OPERATING BUDGET OF THE KENT PUBLIC LIBRARY BE INCREASED BY THIRTY NINE THOUSAND FIVE HUNDRED THIRTY SIX DOLLRS (\$39,536) TO THE SUM OF FIVE HUNDRED SIXTY SIX THOUSAND SIX HUNDRED EIGHTY SIX DOLLARS (\$566,686) ANNUALLY?,

WHEREAS, the endorsement of this Board of Trustees of the Kent Public Library is required before such question may be placed upon the ballot

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby endorses the petition presented to it and directs that the following question be voted on at the next general election of the Town of Kent:

SHALL THE ANNUAL CONTRIBUTION OF THE TOWN OF KENT FOR THE OPERATING BUDGET OF THE KENT PUBLIC LIBRARY BE INCREASED BY THIRTY NINE THOUSAND FIVE HUNDRED THIRTY SIX DOLLRS (\$39,536) TO THE SUM OF FIVE HUNDRED SIXTY SIX THOUSAND SIX HUNDRED EIGHTY SIX DOLLARS (\$566,686) ANNUALLY?

A roll call vote was taken and approval was unanimous by the Board of Trustees of the Kent Public Library.

New Business:

A. A motion was made by Irene to accept the hiring of Annamarie Evans as a part time clerk to replace Anthony Rosado resigning effective 7/14. The motion was seconded by Mike McDermott and approved by all.

The next meeting will be held **July 16, 2019**.

At 8:30 PM, a motion was made by Katie to close the meeting, seconded by Marty Collins and favored by all.