

KENT PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF MEETING OF October 15, 2019

The meeting was called to order at 7:05 PM by President Mike Mahoney with the Pledge of Allegiance to the flag.

Present: Mike Mahoney, President, Carol Donick, Library Director, Tom Maxson, Michele Ment, Irene Rohde, Otto Romanino, Jessica McMath, Mike McDermott, Marty Collins, Jane Fowler, Friends Liaison and Flo Ratti

Minutes: There were a few spelling corrections made to the minutes. A motion was made to accept the August amended minutes by Michele Ment and seconded by Irene Rohde. All in favor.

Treasurer's Reports: Otto advised that we were 5% under budget at the moment due to some large outstanding bills. A motion was made by Tom Maxson and seconded by Mike McDermott to accept the reports. All in favor.

Check Register Reports: Our Check Register and Bank America Credit Card Statement were reviewed. A motion was made by Otto Romanino and seconded by Mike Mahoney to authorize payment of the invoices reported. All in favor.

Library Directors Report: Carol advised that staff member Donna Perolli was awarded a scholarship to attend the NYLA Conference in Saratoga this year Carol will also be attending. **Item Discussion:** The annual Mid-Hudson Library Assoc. Meeting will be held on October 26, 2019. Signed up to go are Carol Donick, Mike Mahoney, Otto Romanino and Flo Ratti. If anyone else is interested please advise now. Registration must be in by October 21st. **Item Discussion:** Two new services are being offered by the library: text messaging and Universal Classes. Patrons can now opt in to receive a text message when a book they have requested is at the library and just pick it up on their way home. Carol thought that this was a "quite nifty" option. All agreed. Mike also mentioned that the auto-renewal option was excellent also. The new Universal Classes will provide learning courses in over 30 subject areas, many of which offer CEU (continuing education units). There is no fee for this service and you can take up to five (5) classes at a time. **Item Discussion:** The Holiday Schedule for 2020 has been posted. July 4th falls on a Saturday and the library will be closed on that day. A motion was made to accept the holiday **Item Discussion:** September circulation is up 46% since 2018. **Item Discussion:** The Financial Audit Report for 2019 is completed. A motion to accept the Library Director's report was made by Mike Mahoney and seconded by Irene Rohde. All in favor. **Item Discussion:** Carol also added that there were many activities planned for Halloween: Friday, October 25th there will be a "Trunk and Treat" around the perimeter of the building; from 6:00 pm to 8:00 pm there is a Halloween Parade at the Kent Elementary School and on Sunday, October 20th, there will be a Halloween Festival at Ryan's Field in conjunction with Kent Recreation. We, of course, will have our annual Halloween Pumpkin Glow carving display on October 28th. There will also be a Candidate Forum at the Sedgewick Club. Mike Mahoney and Dr. Richard France wrote letters to the editor that were printed. Postcard mailings will go out on October 17th encouraging the vote. A motion was made to accept the report of the Library Director by Marty Collins and seconded by Jessica McMath. All in favor.

Report of Standing Committees:

- A. Budget – Both budgets, the preferred and the contingency budget, were submitted to the Town of Kent.
- B. Buildings and Grounds: There is a problem with the quality of the drinking water of the town complex. . A new system has been developed to flush out the system daily, which puts a great strain on our sump pumps. From 9:00 to 9:30 am the pumps must circulate 210 gallons of water through the sump pumps and out into the storm drain (1470 gallons a week). In order to accomplish this pump must go on 15 times every 6 minutes. The wear and tear to our pumping system is enormous. We are going to install an alarm in case of a sump pump failure. Otto Romanino is still investigating alternatives. Jessica mentioned that the trees around the building are getting large and may need to be trimmed. Otto will look into this
- C. Friends – Jane advised that the Friends are stamping and mailing the post cards. Jessica McMath will be assisting in the mailing. The Friends will have their Annual November Book sale on November 1st and 2nd and a Veterans Appreciation Day on November 9th with veterans paying just \$3.00 per bag. Jane will give us an accounting next month on campaign expenses.

D. – G : No report

H. Public Relations: Good press so far. Ads will be on-going until Election Day.

Old Business: Road signs were distributed to all board members who wanted to post one. Board members should sign up for times they can stand outside polls and remind folks to turn the ballot over to vote “YES” for the Library.

New Business:

1. Local Libraries join the local give-back program – knit and crochet blankets for sick kids.
2. A motion was made to accept the financial audit for 2018 by Tom Maxson and seconded by Marty Collins. All in favor.

The next board meeting will be November 19, 2019 at 7:00 PM

A motion to adjourn the meeting was made by Flo Ratti and seconded by Mike McDermott. All in favor

Meeting adjourned at 8:22 PM

Respectfully submitted,
Florence Ratti