

KENT PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF MEETING OF September 17. 2019

The meeting was called to order at 7:05 PM by President Mike Mahoney with the Pledge of Allegiance to the flag.

Present: Mike Mahoney, President, Carol Donick, Library Director, Tom Maxson, Michele Ment, Irene Rohde, Jessica McMath, Katie D'Angio, Mike McDermott, Jane Fowler, Friends Liaison and Flo Ratti

Minutes: There were a few spelling corrections made to the minutes. A motion was made to accept the August amended minutes by Tom Maxson and seconded by Irene Rohde. All in favor.

Treasurer's Reports: In Oto's absence, Carol Donick gave the treasurer's report. We are still 3% under budget with a few large ticket items still unpaid. Two budgets for 2020 were prepared by the budget committee: a proposed budget and a contingency budget (in case the vote fails to approve our requested increase). A motion was made by Mike McDermott and seconded by Katie D'Angio to accept the reports. All in favor.

Check Register Reports: Our Check Register and Bank America Credit Card Statement were reviewed. A motion was made by Mike Mahoney and seconded by Irene Rohde to authorize payment of the invoices reported. All in favor.

Library Directors Report: Carol advised that the board will have to vote on both budgets later on in the meeting. Carol has been advised that our referendum will be on the back of the ballot. We must make people aware of this and that they have to turn the ballot over in order to cast their vote for the library. **Item Discussion:** The Mid-Hudson Library System Annual Meeting will be held on October 25th this year. She and Otto will attend. Mike and Flo advised that they will attend also. **Item Discussion:** Books on CD's has decreased and Carol thinks that this is due to the fact that cars no longer have CD players in them. **Item Discussion:** The Sustainability Committee has been busy preparing for our push to get the word out to the public. Postcards will be printed up and we will need all hands on deck to address and stamp them. A large billboard type sign is being prepared for posting and smaller ones will be made for us to put up around Kent in the week or two before election. Buttons were also distributed to all board members to wear supporting the vote. **Item Discussion:** George Baum and the Better Reads Book Club donated \$245 to the library and is going to write to "Letters to the Editor" supporting our petition. Many board members agreed to also send letters to the editor. The Friends received the donation of \$2,500 from PCSB. We were able to match the finish on the new shelves and the total cost will be \$3,320. The Friends graciously will donate the difference in order to facilitate this purchase. **Item Discussion:** The Spain Agency is still investigating whether or not the library needs its own liability coverage. Whatever the outcome, we will still save money since they have already determined that we do not need to cover the contents of the Library since the Town already has this coverage in place. **Item Discussion:** AFLAC would like us to facilitate library staff buying insurance from them through payroll deductions. Board members had many questions that need to be investigated so we can make an informed decision. This item was tabled until the next meeting. **Item Discussion:** The law firm we consulted when bringing our petition to the Town Board has billed us \$900 in legal fees. The Friends have graciously offered to pay half and we will take \$300 we have budgeted for legal fees and the balance out of office supplies surplus. **Item Discussion:** Kent Community Day was a great success. Boyd Well Drilling will post one of our large billboard signs on his property to promote the vote. One of Kent Police officers offered a suggestion we have a "Story Time with a Cop" program and we love the idea and will have one probably on October 3d which is also "Coffee with a Cop" day. **Item Discussion:** Kayleigh Maloney is a girl scout who is trying to earn a Silver badge. She proposed her idea to do a story walk around the fence of the playground. It would consist of large laminated cutouts of the story posted around the area for children to read as they strolled around the perimeter of the playground. Carol took her over to see Maureen Fleming who was very receptive of the idea and suggested that she present it to the Town Board at their next meeting. Carol will accompany her. **Item Discussion:** Carol attended the Chamber of Commerce meeting and made a short presentation about the library vote which was very well received and endorsed by many in attendance. The feedback was very positive. Mike Mahoney and Carol will be attending a PTO meeting and asked if there were any other organizations they should try to present to. Flo will try to set it up with the Kent Seniors; Michele

will talk to the Lake Carmel fire Department. A motion to accept the Library Director's report was made by Jessica McMath and seconded by Michele Ment. All in favor.

Report of Standing Committees:

- A. Budget – Will be discussed under New Business
- B. Buildings and Grounds: No report.
- C. Friends – Jane advised that the Friends will be sponsoring three programs this year which is a first for them. One program is about the Beatles and another is an Art program to teach people how to draw. They also had a Teacher's Appreciation Day Book sale and will have another one on October 12th. There will be a special Veteran's Day Sale on November 9th. They are also paying for many different expenses. (Thank you Friends!!)
- D. Long-Range Plan - No report
- E. Nominations: No report.
- F. Personnel: No report
- G. Policy: Changes to the Museum Pass Lending Policy were discussed and approved. A motion was made to accept the new policy by Mike Mahoney and seconded by Flo Ratti. All in favor
- H. Public Relations: Good press so far. We must step it up in the coming months.

Old Business: The Sustainability Committee has been working to come up with many innovative ideas as mentioned above. They will also speak to Sue Kotzur to see what they can put up at the recycling center to draw attention to the vote. Flo Ratti suggested they speak to Arts on the Lake about getting some signage there over the next two months at any programs they run.

New Business:

1. Approve the new proposed budget for 2020. Tom Maxson made the motion; Mike McDermott seconded it and all were in favor.
2. Approve the contingency budget for 2020. Michele Ment made the motion and it was seconded by Katie D'Angio. All in favor.

Flo Ratti brought up the suggestion that was made by a Town Board member, Chris Ruthven to change our meeting night to a different night than the night the Town Board meets. After some discussion, it was decided that this idea requires further investigation.

The next board meeting will be October 15, 2019 at 7:00 PM

A motion to adjourn the meeting was made by Flo Ratti and seconded by Jessica McMath. All in favor

Meeting adjourned at 8:20 PM

Respectfully submitted,
Florence Ratti