

# KENT PUBLIC LIBRARY

## Board of Trustees

### Minutes of March 17, 2020 Meeting

The meeting of the Kent Public Library Board of Trustees ("KPL Board") was called to order at 7:00 PM by Michele Ment with the Pledge of Allegiance to the flag.

**Present:** Marty Collins (virtual), Board President, Carol Donick, Library Director, Michael Mahoney, Katie D'Angio, Thomas Maxson, Otto Romanino, Michele Ment, Jessica McMath, Ava Rogers, and Breanne Griffith.

**Approval of Minutes:** A motion was made by Mike, seconded by Tom and approved by all to approve the minutes of the February 18, 2020 meeting.

**Treasurer's Report:** A motion to approve the February 2020 Treasurer's Report was made by Katie, seconded by Breanne, and approved by all.

**Invoice Payment:** The motion to approve the payment of invoices listed on our check registers and credit card invoice from January 21 to February 18, 2020 was made by Otto and seconded by Katie.

**Report of the Library Director:** The motion to approve the Library Director's Report was made by Tom, seconded by Breanne, and approved by all.

**Report on Standing Committees:** Proposal for the Public Health Emergency Policy was presented by the Policy Committee and presented in New Business (below).

**Old Business:** None noted.

#### **New Business**

- A. The motion was made by Otto, seconded by Ava and approved by all to accept the corrected Epidemic or other Public Health Emergency Policy.
- B. The motion was made by Tom, seconded by Otto and approved by all to accept and use, not to exceed, \$18,000 from the Capital Fund to pay the upgrades required in the Information Technology Upgrade & Service & Maintenance Contract Proposal (prepared by Managed Technologies of New York, Inc). Authorization of which expires within the next 90 days
- C. The motion was made by Katie, seconded by Breanne and approved by all to accept and use money from general expenses to pay for the portion of the Information Technology Upgrade & Service & Maintenance Contract Proposal (prepared by Managed Technologies of New York, Inc ) which deals with the monthly maintenance of the library's computer system after the upgrade is completed.
- D. The motion was made by Mike, seconded by Tom and approved by all to accept the acquisition of a Video Intercom for the back door of the library to improve security, following the pricing in the proposal from Doyle Security dated March, 2020

- E. Note, the Building Committee will welcome suggestions for the Capital Spending Plan with a 3 year outlook.

**Next Board Meeting:** Announcement of Next KPL Board meeting is Tuesday, April 21, 2020 at 7PM.

**Adjournment:** Motion to adjourn was made by Katie, seconded by Jessica, and approved by all at 8:17PM.

Respectfully Submitted

*Katie D'Angio*