

KENT PUBLIC LIBRARY

Board of Trustees

Minutes of December 15, 2020 Meeting

The meeting of the Kent Public Library Board of Trustees ("KPL Board") was called to order at 7:07 PM by Marty Collins with the Pledge of Allegiance to the flag. Meeting was held and recorded using GotoMeetings.

Present: Marty Collins, Board President, Carol Donick, Library Director, Mike Mahoney, Tom Maxson, Katie D'Angio, Otto Romanino, Ava Rogers, Breanne Griffith, Irene Rohde, Michele Ment, Jane Fowler.

Approval of Minutes: A motion to approve the minutes of the November 17, 2020 meeting was made by Breanne, seconded by Ava, and approved by all.

Treasurer's Report: A motion to approve the Treasurer's Report through September 2020 was made by Tom, seconded by Michele, and approved by all.

Invoice Payment: The motion to approve the payment of invoices listed on the Library's check registers and credit card invoice from November 17th to December 15, 2020 was made by Irene, seconded by Breanne and approved by all.

Report of the Library Director: The motion to approve the Library Director's Report was made by Mike, seconded by Marty, and approved by all.

Report on Standing Committees:

Long Range Plan of Service – Initial meeting April 2021 with a focus on capital improvements from 2020 to 2023.
Friends – boxed up 275 books for Emmanuel house, as they needed books for every grade level

Old Business: None noted.

New Business

- A. A motion was made by Irene to approve \$100 gift card for Donna Perolli for her service to the Library. Ava seconded the motion and it was approved by all;
- B. A motion was made to extend the forgiveness of fines through the end of March 2021 by Michele, seconded by Irene, and approved by all;
- C. A motion was made to resume curbside pickup and online services only effective 12/16/2020. This decision is in line with the Library's existing Public Health Emergency Policy approved by the Board on 3/17/2020. The motion was made by Tom, seconded by Breanne, and approved by all;
- D. A motion was made to approve the payment of \$13,950.56 from the Capital Fund for payment to White Plains Heating and Air Conditioning Service. This payment is for their overhaul, repair, and update on the Library ventilation system. The motion was made by Tom, seconded by Irene and approved by all;
- E. A motion was made to approve the hiring of a temporary part time clerk for \$12.50 per hour by Michele, seconded by Breanne and approved by all;
- F. A motion was made to confirm the hiring and appointment of Christine DiTota by Ava, seconded by Mike, and approved by all; and

G. A motion was made to confirm the hiring of Christina Cuzzi by Mike, seconded by Marty, and approved by all.

Next Board Meeting: Announcement of Next KPL Board meeting is Tuesday, January 19, 2021 at 7PM.

Adjournment: A motion to adjourn was made by Katie, seconded by Ava, and approved by all at 8:10PM.

Respectfully Submitted,

Katie D'Angio