

# Kent Public Library

## Board of Trustees

Minutes of November 16, 2021 Meeting

The meeting of the Kent Public Library Board of Trustees (“KPL Board”) was called to order at 7:01PM by Marty Collins, Board President.

**Present:** Marty Collins, Board President, Carol Donick, Library Director, Michael Mahoney, Otto Romanino, Jessica McMath, Ava Rogers, Tom Maxson and with John Haran who attended the meeting as a guest.

**Approval of Minutes:** A motion to approve the minutes of the October 19, 2021 Board Meeting was made by Otto, seconded by Tom and approved by all present.

**Treasurer’s Report:** A motion to approve the Treasurer’s Report was made by Mike seconded by Jessica and approved by all.

**Invoice Payment:** The motion to approve the payment of invoices listed on the check registers and credit card invoices from October 20, 2021 to November 16, 2021, was made by Tom, seconded by Jessica and approved by all.

**Report of the Library Director:** A motion to approve the Library Director’s Report was made by Mike, seconded by Marty and approved by all.

-There was a general agreement from the board that we should look into giving plates of cookies for the Library staff as a Christmas gift again this year.

### **Report on Standing Committees:**

- Budget committee - The town incorporated the Library’s budget into the town budget.
- Buildings and Grounds- Verizon is set to begin installing FIOS into the Library soon.
- Friends- Phyllis Briggs has resigned from the Friends. They have a new corresponding secretary, Dot Trottier. This year the Friends are starting the Holiday Centerpiece Raffle to raise more money. They are also going to have a table at the Affordable Art Holiday Show at Arts on the Lake, to sell raffle tickets.
- Nominations: John Haran is possibly interested in joining the Library Board. He would fill one of the two available vacancies.
- Public Relations- Looking to publicize and advertise for the upcoming holiday events at the library.

### **Old Business:**

- A. December 14 Board Meeting and Dinner.

### **New Business**

- A. A motion to approve the promotion of Charlotte Marriott to full time library assistant was made by Tom, seconded by Mike, and approved by all.

- B. A motion to approve the promotion of Melanie Iglesias to part time library assistant was made by Otto, seconded by Ava, and approved by all.
- C. A motion was made to approve the revisions to the Social Media Policy by Otto, seconded by Ava, and approved by all.
- D. A motion was made to approve the revisions to the Tutoring Policy by Mike, seconded by Marty, and approved by all.
- E. A motion was made to effect no revisions to the Public Library Trustee Ethics Statement by Ava, seconded by Marty, and approved by all.
- F. A motion was made to approve Mid-Hudson's Free Direct Access Plan by Mike, seconded by Jessica, and approved by all.

**Next Board Meeting:** Next KPL Board meeting is Tuesday, December 14, 2021 at 6PM.

**Adjournment:** Motion to adjourn was made by Jessica, seconded by Marty, and approved by all at 8:01PM.

*Respectfully Submitted by*

*Ava Rogers*