**Kent Public Library**

**Board of Trustees**

**DRAFT Minutes of August 16, 2022 Meeting**

The meeting of the Kent Public Library Board of Trustees (“KPL Board”) was called to order at 7:05 PM by Michael Mahoney with the Pledge of Allegiance to the flag.

**Present:** Michael Mahoney, Carol Donick, Library Director, Otto Romanino, Thomas Maxson, Breanne Griffith, John Haran, & Jessica McMath.

**Approval of Minutes**: A motion was made by Katie, seconded by Jessica and approved by all to approve the minutes of the July 19, 2022 Meeting.

**Treasurer’s Report**: A motion to approve the Treasurer’s Report for July 2022 was made by Breanne, seconded by Tom, and approved by all.

**Invoice Payment**: The motion to approve the payment of invoices listed on the check registers and credit card invoice for July 19, 2022 to August 16, 2022 was made by John, seconded by Jessica, and approved by all.

**Report of the Library Director**: The motion to approve the Library Director’s Report was made by Katie, seconded by John, and approved by all.

**Report on Standing Committees**:

* Budget: Budget Committee approved the 2023 Budget, August 16, 2022. On September 20, 2022, the full Board will review and vote on the 2023 Budget.
* Long-Range Plan of Service: Survey is now complete. Focus group discussion dates will be September 6 and 7.
* Buildings & Grounds, Nominations, Personnel, Policy, and Public Relations have no reports this month.
* Friends of the Library: Jessica reported on the Friends - The bin is open again for book donations, the Book Cellar is open every Tuesday 2pm to 4pm, and the Friends recruited 4 new volunteers, making 22 in total.

A motion was made by Breanne to accept the reports on Standing Committee. This was seconded by Mike and approved by all.

**Old Business**: None.

**Executive Session**

Tom made the motion to go into Executive Session to discuss salary issues. This was seconded by Mike and approved by all. Tom made the motion to leave Executive Session. This was seconded by Jessica and approved by all.

**New Business**:

* Tom made the motion for the reallocation of salaries due to additional responsibilities resulting from the departure of the Head of Youth Services. This was seconded by Otto and approved by all.

**Next Board Meeting**: Next KPL Board meeting is Tuesday, September 20, 2022 at 7PM.

**Adjournment**: A motion to adjourn was made by Katie, seconded by Breanne, and approved by all at 8:05 PM.

*Respectfully Submitted by*

Katie D’Angio