**Kent Public Library**

**Board of Trustees**

**DRAFT Minutes of January 25, 2024 Annual Meeting**

The meeting of the Kent Public Library Board of Trustees (“KPL Board”) was called to order at 7:02 PM by Marty with the Pledge of Allegiance to the flag.

**Present:** Marty Collins, Board President, Carol Donick, Library Director, Ava Rogers, Michael Mahoney, Irene Rohde, Jessica McMath, Jim Carey, Breanne Griffith, & John Haran.

**Election of Officers:** Reelection of Board Members Marty Collins and Jessica McMath whose terms expired at the end of 2023: The motion was made by Mike, seconded by Irene, and approved by all.

The motion to cast one ballot to elect the following officers and their corresponding terms to the KPL Board was made by John, second by Mike, and approved by all:

* Vice President – Ava Rogers (one year term)
* Treasurer – Otto Romanino (one-year term)
* Recording Secretary – Breanne Griffith (one-year term)
* Corresponding Secretary – Tom Maxson (one-year term)
* President – Marty Collins (two year term)

**Report of Nominating Committee**: No Report.

**Assignment of Committees**

Budget: Otto Romanino (Chair), Marty Collins, Tom Maxson, Katie D’Angio & Mike Mahoney

Buildings & Grounds: Otto Romanino (Chair), Tom Maxson, Marty Collins, Jessica McMath, Ava Rogers, Jim Carey

Friends: Jessica McMath (Chair), Marty Collins, Katie D’Angio, Ava Rogers, & John Haran

Long-Range Plan of Service: Jessica McMath (Chair), Otto Romanino, Mike Mahoney, Irene Rohde, Katie D’Angio, Marty Collins & John Haran

Nominations: Jessica McMath (Chair) Michael Mahoney, Breanne Griffith

Personnel: Marty Collins (Chair), Otto Romanino, Tom Maxson

Policy: Mike Mahoney (Chair), Irene Rohde, Tom Maxson, Katie D’Angio, Breanne Griffith

Programming Liaison: Michael Mahoney

Public Relations: Breanne Griffith (Chair), Irene Rohde, Katie D’Angio, John Haran

Sustainable Funding Committee: Marty Collins, Katie D’Angio, Jessica McMath, Otto Romanino, Tom Maxson, Ava Rogers, Jim Carey

Note: Board President serves Ex Officio on all committees

A motion to accept the Assignment of Committees was made by Jess, seconded by Ava, and approved by all.

**Motion to Adjourn**: A motion to adjourn the Annual Meeting was made by Breanne, seconded by John, and approved by all at 7:21 PM.

**Kent Public Library**

**Board of Trustees**

**DRAFT Minutes of January 25, 2024 Meeting**

The meeting of the Kent Public Library Board of Trustees (“KPL Board”) was called to order at 7:21 PM by Marty Collins.

**Present:** Marty Collins, Board President, Carol Donick, Library Director, Ava Rogers, Michael Mahoney, Irene Rohde, Jessica McMath, John Haran, Jim Carey & Breanne Griffith.

**Approval of Minutes**: A motion to approve the minutes of the November 28, 2023 meeting was made by Ava, seconded by Mike, and approved by all. A motion to approve the minutes of the December 12, 2023 meeting was made by Ava, seconded by Irene, and approved by all.

**Treasurer’s Report**: A motion to approve the Treasurer’s Report for December 12, 2023 to January 25, 2024 was made by Breanne, seconded by Ava, and approved by all.

**Invoice Payment**: A motion to approve the payment of invoices listed on the check registers and credit card invoice for December 12, 2023 to January 25, 2024 was made by Jess, seconded by Mike, and approved by all.

**Report of the Library Director**: A motion to approve the Library Director’s Reports for December 12, 2023 and January 25, 2024 was made by Mike, seconded by Ava, and approved by all.

**Report on Standing Committees**:

Budget: No update;

Buildings & Grounds: No update;

Friends: No update;

Long-Range Plan of Service: No update;

Nominations: No update;

Personnel: No update;

Policy: See New Business;

Public Relations: No update

A motion to approve the reports on Standing Committees was made by John, seconded by Jess, and approved by all.

**Old Business**: None.

**New Business**

1. Jess has kindly volunteered her son to shoot baskets at the Carmel Rotary Club Basketball Challenge;
2. A motion to approve the audit for 2022 was made by Mike, seconded by Breanne, and approved by all;
3. A motion to approve exceeding 2023 Maintenance Budget by up to $2,000, and Program Budget by up to $1,500, due to extra income grants, and overall expenses being $17,000 under budget was made by Ava, seconded by Jim, and approved by all;
4. A motion to approve the Workplace Violence Policy was made by Mike, seconded by Irene, and approved by all.

**Next Board Meeting**: Next KPL Board meeting is February 20, 2024 at 7PM.

**Adjournment**: Motion to adjourn was made by Irene, seconded by Jess, and approved by all at 8:10 PM.

*Respectfully Submitted by*

Breanne Griffith