**Kent Public Library**

**Board of Trustees**

**DRAFT Minutes of March 19, 2024 Meeting**

The meeting of the Kent Public Library Board of Trustees (“KPL Board”) was called to order at 6:59 PM by Marty Collins.

**Present:** Marty Collins, Board President, Carol Donick, Library Director, Michael Mahoney, Jessica McMath, Jim Carey, Tom Maxson, John Haran, Ava Rogers and Breanne Griffith.

**Approval of Minutes**: A motion to approve the minutes of the February 20, 2024 meeting was made by Ava, seconded by John, and approved by all.

**Treasurer’s Report**: A motion to approve the Treasurer’s Report for February 20, 2024 to March 19, 2024 was made by Mike, seconded by Tom, and approved by all.

**Invoice Payment**: A motion to approve the payment of invoices listed on the check registers and credit card invoice for February 20, 2024 to March 19, 2024 was made by Jess, seconded by Jim, and approved by all.

**Report of the Library Director**: A motion to approve the Library Director’s Report was made by Jess, seconded by Breanne, and approved by all.

**Report on Standing Committees**:

Budget: No update;

Buildings & Grounds: No update;

Friends: Summary for 2023: donated 300 books to Emmanuel house and 250 books to Kent PTO, expanded Book Cellar hours, sold out themed Christmas gift baskets, holiday centerpiece raffle wasn’t as profitable as past years, updated webpage and made social media pages, hired a page to carry books up and down the stairs, clocked 1600 volunteer hours for 60+ year olds; 2024 membership is down so far, January Second Saturday Sale made $1000+ thanks to being posted on bookfinder.com;

Long-Range Plan of Service: No update;

Nominations: No update;

Personnel: No update;

Policy: See new business;

Public Relations: No update

A motion to approve the reports on Standing Committees was made by Breanne, seconded by Ava, and approved by all.

**Old Business**: Carmel Rotary Club Basketball Challenge: Less money was raised this year than in previous years. A motion to accept old business was made by Tom, seconded by Jess, and approved by all.

**New Business**

1. A motion to approve spending up to $300 on a donor plaque was made by Mike, seconded by Marty, and approved by all;
2. A motion to accept the Memo of Understanding with the Mid-Hudson Library System was made by Breanne, seconded by Marty, and approved by all;
3. A motion to approve the Programming Policy was made by John, seconded by Marty, and approved by all;
4. A motion to approve the revised Bulletin Boards and Information Distribution Areas Policy was made by Mike, seconded by John, and approved by all;
5. A motion to approve the Power Maintenance Agreement with Genserve was made by Ava, seconded by Mike, and approved by all.

**Next Board Meeting**: Next KPL Board meeting is April 16, 2024 at 7PM.

**Adjournment**: Motion to adjourn was made by Ava, seconded by Jess, and approved by all at 8:31 PM.

*Respectfully Submitted by*

Breanne Griffith