**Kent Public Library**

**Board of Trustees**

**DRAFT Minutes of May 21, 2024 Meeting**

The meeting of the Kent Public Library Board of Trustees (“KPL Board”) was called to order at 7:01 PM by Marty Collins.

**Present:** Marty Collins, Board President, Carol Donick, Library Director, Jessica McMath, John Haran, Breanne Griffith, Ava Rogers, Michael Mahoney, Otto Romanino, and Tom Maxson. Katie D’Angio signed in via Zoom but didn’t vote.

**Approval of Minutes**: A motion to approve the minutes of the April 16, 2024 meeting was made by Jess, seconded by John, and approved by all.

**Treasurer’s Report**: A motion to approve the Treasurer’s Report for April 16, 2024 to May 21, 2024 was made by Tom, seconded by Ava, and approved by all.

**Invoice Payment**: A motion to approve the payment of invoices listed on the check registers and credit card invoice for April 16, 2024 to May 21, 2024 was made by John, seconded by Mike, and approved by all.

**Report of the Library Director**: A motion to approve the Library Director’s Report was made by Mike, seconded by Breanne, and approved by all.

**Report on Standing Committees**:

Budget: Work on the 2025 budget will begin in June along with discussions of forming a committee to work on the 414 proposition;

Buildings & Grounds: The concrete steps leading to the Program Room have begun deteriorating and are currently blocked off while the Town of Kent gets bids to have the steps replaced;

Friends: There has been an influx of new patrons, possibly due to increased publicity on social media;

Long-Range Plan of Service: No update;

Nominations: No update;

Personnel: No update;

Policy: No update;

Public Relations: No update.

A motion to approve the reports on Standing Committees was made by John, seconded by Jess, and approved by all.

**Old Business**: None

**New Business:**

1. A motion to approve the Annual Report to the community was made by Mike, seconded by Ava, and approved by all;
2. A motion to approve the request of funding from PCSB bank to become a Local Affiliate of Dolly Parton’s Imagination Library was made by Breanne, seconded by Marty, and approved by all;
3. A motion to approve the authorization of spending up to $20,680 from the capital account for 20 new desktop computers was made by Otto, seconded by John, and approved by all;
4. A motion to approve Carol’s donation of a week of her sick time to an employee who needs more time off for medical treatment was made by Tom, seconded by Marty, and approved by all.

**Next Board Meeting**: Next KPL Board meeting is June 18, 2024 at 7PM.

**Adjournment**: Motion to adjourn was made by Ava, seconded by Breanne, and approved by all at 8:08 PM.

*Respectfully Submitted by*

Breanne Griffith